# APPLICATION FOR EXEMPTION FROM AUDIT - <u>SHORT FORM</u> FOR GOVERNMENTS WITH REVENUES AND EXPENDITURES OF \$100,000 OR LESS

Name of Government:	Crowfoot Valley Ranch Metropolitan District No. 2	For the Fiscal Year		
Address:	8390 E. Crescent Parkway	ended December 31, <del>2007-</del> 20		
	Suite 600	or fiscal year ended:		
	Greenwood Village, CO 80111			
Contact Person:	William A. Petrí			
Telephone:	(303) 779-5710			
E-Mail:	bill.petri@cliftoncpa.com			
Fax:	(720) 482-6668			

Return to: Office of the State Auditor

Local Government Audit Division 225 E. 16th Ave., Suite 555 Denver, CO 80203 FAX: (303) 866-4062 Email: OSA.LG@state.co.us

Call (303) 866-3338 if you need help completing this form.

Section 29-1-604, C.R.S. outlines the provisions for an exemption from audit. Generally, any local government where neither revenues nor expenditures exceed \$500,000 in any fiscal year qualify for an exemption.

If both revenues and expenditures are less than \$100,000 individually, you may use this form.

If either revenues or expenditures are \$100,000, but not more than \$500,000, you must use the long form application for exemption from audit.

#### Instructions:

In order to ensure that your government's application will be accepted by the Office of the State Auditor, you must do the following:

- 1. Prepare this form completely and accurately. Please note that there are seven parts to this form and all questions must be answered for the application to be considered complete.
- File this form with the Office of the State Auditor within 3 months after the end of the fiscal year. For years
  ended December 31, the form must be received by the Office of the State Auditor by March 31.
- 3. The form must be completed by a person skilled in governmental accounting.
- 4. The application may be mailed, faxed, or emailed as indicated above. If faxed or emailed, a resolution of the governing board must accompany the application from exemption from audit in a format that includes the signatures of a majority of the governing body (see sample resolution). If mailed, an original plus one copy should be sent.
- 5. The preparer must sign the application that is submitted in order for it to be accepted.
- 6. Additional information may be attached to the exemption at the preparer's discretion.

	PART 1 - CERTIFICATION OF PREPARER					
1-1	Name: William A. Petri, CPA	Title:	District Accountant			
1-2	Firm name (if applicable): Clifton Gunderson LLP		·			
1-3	Address: 8390 E. Crescent Parkway, Suite 600					
1-4	Telephone number: 303-779-5710	Date pre	epared: February 18, 2009			
1-5	1-5 Signature: See Accountant's Compilation Report					
	The person that completes this form must be skilled in governmental accounting. (Skilled means Check One					
	possessing sufficient knowledge of governmental accounting to complete the exemption form.)  Yes  No					
1-6	Are you skilled in governmental accounting? If no, this exer	mption wi	ill be rejected.	x		

# PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section including proceeds from the sale of the government's land, building, and equipment and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#	Description	(Omit cents)	
2-1	Taxes: Property	\$ 4,00	00
2-2	Specific Ownership	\$ 37	74
2-3	Sales and Use	\$ -	
2-4	Other (specify):	\$ -	
2-5	Licenses and permits	\$	
2-6	Intergovernmental: Grants	\$ -	
2-7	Conservation Trust Funds (Lottery)	\$ -	
2-8	Highway User Tax Funds (HUTF)	\$	
2-9	Other (specify):	\$ -	
2-10	Charges for services	\$ -	
2-11	Fines and forfeits	\$ -	
2-12	Special assessments	\$	
2-13	Investment income	\$ -	
2-14	Charges for utility services	\$ -	
2-15	Debt proceeds	\$ -	
2-16	Lease proceeds	\$ -	
2-17	Proceeds from sale of capital assets	\$ -	
2-18	Fire and police pension	\$ -	
2-19	Other (specify):	\$ -	
2-20		\$ -	
2-21		\$ -	
2-22	TOTAL REVENUE all sources	\$ 4,37	74

## **PART 3 - EXPENDITURES**

EXPENDITURES: All expenditures for all funds must be reflected in this section including the purchase of fixed and movable assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

	and interest payments on long-term debt. Financial information will not include fund equity information.		
Line#	Description	(Omit cents)	
3-1	Administrative	\$	
3-2	Salaries		-
	Payroll taxes	\$ -	-
3-4	Contract services	\$ -	_
3-5	Employee benefits	\$ -	-
3-6	Insurance	\$ -	-
	Accounting and legal fees	\$ -	-
3-8	Repair and maintenance	\$ -	-
3-9	Supplies	\$ -	-
3-10	Utilities and telephone	\$ -	-
3-11	Police	\$ -	-
3-12	Fire	\$ -	-
3-13	Streets and highways	\$	-
3-14	Public health	\$ -	-
3-15	Culture and recreation	\$ -	-
3-16	Utility operations	\$ -	-
3-17	Capital outlay	\$ -	-
3-18	Debt service principal	\$ -	-
3-19	Debt service interest	\$ -	
3-20	Contribution to volunteer fire pension plan (such as FPPA)	\$ -	•
3-21	Other (specify): Treasurer's Fees	\$	60
3-22	Transfer to Crowfoot Valley Ranch Metropolitan District No. 1	\$ 7	119
3-23		\$ -	-
3-24		\$ -	-
3-25	TOTAL EXPENDITURES all categories	\$ 7	779

	PART 4 - DEBT OUTSTAN	DING,	ISSUED A	AND R	ETIRED				
	Please answer the following questions by marking the appropriate box					,	/es		No
4-1	Do you have outstanding debt?								X
If yes:	Is the debt repayment schedule attached? If no, please explain:								
	Please complete the following debt schedule, if applicable:	1	tanding at prior year		ed during al year	1	d during al year	)	inding at year end
	General obligation bonds	\$	-	\$	-	\$	-	\$	-
	Revenue bonds	\$	-	\$	-	\$	-	\$	-
	Notes/loans	\$	-	\$	-	\$	-	\$	-
	Leases	\$	-	\$	-	\$	-	\$	-
	Developer Advances	\$	-	\$	-	\$		\$	_
	Other (specify):	\$	-	\$	-	\$	_	\$	-
						~			
	Please answer the following questions by marking the ap	propria	e box			)	es :		Vo
4-2	Does the entity have any authorized, but unissued debt?			-			X		
If yes:	How much?		6,700,000			350			
	What is the authorization date?		,11/7/06 &1	1/6/07					
4-3	Does the entity intend to issue debt within the next calendar						Χ		
If yes:	How much?	1 \$ 3	0,000,000			7.2			
4.5559.44	Please answer the following questions by marking the ap	propria	e box			ì	'es		Vo
4-4	Do you have any debt that has been refinanced that you are			)	No. of the control of				X
If yes:	What is the amount outstanding?	\$	-						
7010-16340W	Please answer the following questions by marking the ap	nronria	e hov			· ·	'es	Ā	No.
	Do you have any lease agreements?						<b>U</b> 3		X
									^
ii yes.	Indicate what is being leased and the original date of the leas								
	Is the lease subject to annual appropriation?								
	For how many years is the lease?					100			
	What are your annual lease payments? \$ -								

	PART 5 - CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR					
	Please provide the entity's cash deposit and investment balances.	Amount	Total			
5-1	Checking Accounts	\$ -				
5-2	Savings Accounts	\$ -				
5-3	Certificates of Deposit	-				
	Total Cash Deposits		\$ -			
	Investments (if investment is a mutual fund, please list underlying investments):					
5-4		\$ -				
5-5		\$ -				
5-6		\$ -	40.00			
5-7		\$ -	1.59			
	Total Investments		\$ -			
	Total Cash and Investments		\$ -			
	Please answer the following question by marking in the appropriate box	Yes	No			
5-8	Are your deposits in an eligible (PDPA) public depository (Sec 11-10.5-101 et Seq, C.R.S.)? If n	d,				
	please explain:					
		<u> </u>	N/A			

	PART 6 - OTHE	ER INFORMATIO	N		
	Please answer the following questions by marking in the	Yes	No -		
6-1	Do you have land, buildings, and/or equipment?		Х		
If yes:	Have you prepared an inventory of your land, buildings, and C.R.S.)? If no, please explain:				
	Complete the following table:	Balance - Beginning of the Year	Additions	Deletions	Balance - End of the Year
1	Land	\$ -	\$ -	\$ -	\$ -
	Buildings	\$ -	\$ -	\$ -	\$ -
1	Machinery and equipment	\$ -	\$ -	\$ -	\$ -
	Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
	Other (explain):		<u> </u>	\$ -	\$ -
6-2 6-3	Please answer the following questions by marking in the Do you have an "old hire" firemen's pension plan? Do you have a volunteer firemen's pension plan?	appropriate boxes		Yes	No X X
If yes:	Who administers the plan?				
1	Indicate your contributions from:				
	Tax: (Property, SO, Sales, etc)		\$ -		
1	State Contribution Amount		\$ -		
1	Other: (Gifts, Donations, etc)		\$ -		
	What is your monthly benefit paid for 20 years o as of Jan 1st?	f service per retiree	\$ -		
DOMESTIC AND ADDRESS OF THE PARTY OF THE PAR	Please answer the following question by marking in the a			V	
6-4	Did you file a 2008 budget with the Department of Local Affai	Yes	No		
If yes:	Please indicate the amount appropriated for each of your fun Fund Name	ds for 2008: Budgeted 2008	Evnandituras	^	
1	General Fund	\$	1,727		
	Debt Service Fund	\$	1,807,200		
	Capital Projects Fund	\$	27,800,000		1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
6-5	Please answer the following question by marking in the a Are you in compliance with all the provisions of TABOR (Artic Constitution? If no, please explain:	Yes X	No		
	Note: An election to exempt your government from the spending limitations of TABOR does not exempt the government from the 3% emergency reserve requirement. All Governments should determine if they meet this requirement of TABOR.				
	Please answer the following questions by marking in the a Are you a newly formed governmental entity?		Yes	No X	
1	Are you a metropolitan district?		X	<del> </del>	
	Please indicate what services you provide:				
	Provide financing for the design, acquisition, construction and purpose facilities and improvements such as sanitation, wate parks and recreation, transportation, television relay and transportection.				
6-9	Do you have an agreement with another government entity to		X		
	List the name of the other government entity and the services Town of Castle Rock. Imposition of a "Fire Protection and E 6.750 mills and direct payment of \$161,730 to build a fire stat				
	Town of Castle Rock. Construction of certain water main facilities.  Crowfoot Valley Ranch MD No. 1. District No. 2 will pay the costs to construct, operate, and maintain improvements described in the Consolidated Service Plan of the Districts by imposition of a mill levy on the property within its boundaries. District No. 1 will own, operate, maintain and construct the improvements.				

# PART 7 - GOVERNING BODY APPROVAL

We, the undersigned, certify that this Application for Exemption from Audit has been:

Prepared consistent with Section 29-1-604, C.R.S., which states that an Application with revenues and expenditures of \$100,000 or less must be prepared by a person skilled in governmental accounting; Completed to the best of our knowledge and is accurate and true;

Reviewed and approved by a majority of the governing body.

Note: Please list all current members of the governing body. In addition, original signatures <u>must</u> be provided for a majority of those listed.

	Name (please print or type all current members of the governing body)	Date Term Expires	Signature
1	John R. Waggoner	May 2010	(MID)
2	Timothy J. Hedrick	May 2012	7
3	Donald E. Hunt	May 2010	Horndel Junt
4	J. Eric Eckberg	May 2012	yee
5	Liliana M. Mendes	May 2010	·

RE: 1055.02



# STATE OF COLORADO

### OFFICE OF THE STATE AUDITOR LOCAL GOVERNMENT AUDIT DIVISION 303.866.3338 FAX 303.866.4062

The Capitol Center 225 East 16<sup>th</sup> Avenue, Suite 555 Denver, Colorado 80203

May 4, 2009

Board of Directors Crowfoot Valley Ranch Metropolitan District No. 2 c/o William A. Petri, Clifton Gunderson, LLP 8390 E. Crescent Pkwy., Suite 600 Greenwood Village, CO 80111

Dear Board Members:

Your Application for Exemption from Audit for the year ended December 31, 2008 has been accepted.

If we may be of any assistance to you, please feel free to call us at 303-866-3338.

Sincerely,

Crystal L. Dorsey

Local Government Audit Manager

CLD:js

cc: Division of Local Government



March 4, 2009

Office of the State Auditor Local Government Audit Division 255 East 16<sup>th</sup> Avenue, Suite 555 Denver, CO 80203

Enclosed are copies of the Application for Exemption from Audit for each of the following Districts for the year ended December 31, 2008:

Bradburn Metropolitan District No. 1
Bridgewater Metropolitan Districts No. 1 – 3
Buckley Crossing Metropolitan District
Crowfoot Valley Ranch Metropolitan Districts No. 1 & 2
Erie Commons Metropolitan District No. 2
Erie Corporate Center Metropolitan Districts No. 1 – 3
Hidden Pointe Metropolitan District

Please mail the Acceptance of Exemption from Audit directly to our offices at:

8390 E. Crescent Parkway, Suite 600 Greenwood Village, CO 80111

If you have any questions concerning this report, please contact us at (303) 779-5710.

Very truly yours,

Toni Trapanese

Administrative Assistant

Lovi Traparese

**Enclosures** 

8390 E. Crescent Parkway, Suite 600 Greenwood Village, Colorado 80111 tel: 303.779.5710 fax: 303.779.0348





## ACCOUNTANT'S COMPILATION REPORT

Board of Directors Crowfoot Valley Metropolitan District No. 2 Douglas County, Colorado

We have compiled the Application for Exemption from Audit of Crowfoot Valley Metropolitan District No. 2 as of and for the year ended December 31, 2008, included in the accompanying prescribed form in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Our compilation was limited to presenting in the form prescribed by the Colorado State Auditor's office information that is the representation of management. We have not audited or reviewed the accompanying Application for Exemption from Audit and, accordingly, do not express an opinion or any other form of assurance on it.

The Application for Exemption from Audit is presented in accordance with the requirements of the State Auditor's office, which may differ from generally accepted accounting principles. Accordingly, the Application for Exemption from Audit is not designed for those who are not informed about such differences.

We are not independent with respect to Crowfoot Valley Metropolitan District No. 2.

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Greenwood Village, Colorado

February 18, 2009

