## APPLICATION FOR EXEMPTION FROM AUDIT - <u>SHORT FORM</u> FOR GOVERNMENTS WITH REVENUES AND EXPENDITURES OF \$100,000 OR LESS

| Name of Government: | Crowfoot Valley Ranch Metropolitan District No. 1 | For the Fiscal Year     |  |  |
|---------------------|---|-------------------------|--|--|
| Address:            | 8390 E. Crescent Parkway                          | ended December 31, 2010 |  |  |
|                     | Suite 600   | or fiscal year ended:   |  |  |
|                     | Greenwood Village, CO 80111                       |                         |  |  |
| Contact Person:     | Jason Carroll                                     |                         |  |  |
| Telephone:          | 303-779-5710                                      |                         |  |  |
| E-Mail:             | Jason.Carroll@cliftoncpa.com                      |                         |  |  |
| Fax:                | 720-482-6668                                      |                         |  |  |

Return to: Office of the State Auditor Local Government Audit Division 225 E. 16th Ave., Suite 555 Denver, CO 80203 FAX: (303) 866-4062 Email: OSA.LG@state.co.us Call (303) 866-3338 if you need help completing this form.

Section 29-1-604, C.R.S. outlines the provisions for an exemption from audit. Generally, any local government where neither revenues nor expenditures exceed \$500,000 in any fiscal year may qualify for an exemption. If both revenues and expenditures are less than \$100,000 individually, you may use this form. If either revenues or expenditures are \$100,000, but not more than \$500,000, you must use the long form

application for exemption from audit.

Please review ALL instructions prior to the completion of this form.

Instructions: (See "Instructions" tab for additional information)

- 1. Prepare this form completely and accurately. Please note that there are eleven parts to this form and all questions must be answered for the application to be considered complete.
- 2. File this form with the Office of the State Auditor within 3 months after the end of the fiscal year.
- For years ended December 31, the form must be received by the Office of the State Auditor by March 31.
- 3. The form must be completed by a person skilled in governmental accounting.
- 4. The application must be personally reviewed and approved by a majority of the governing body as evidenced by one of the following methods:
  - a. Resolution of the governing board application may be e-mailed, faxed, or mailed.
  - b. Original signatures application must be mailed. E-mail or fax will NOT be accepted.
- 5. The preparer must sign the application that is submitted in order for it to be accepted.
- 6. Additional information may be attached to the exemption at the preparer's discretion.

|     | PART 1 - CERTIFICATION OF PREPARER |   |                      |  |  |
|-----|------------------------------------|---|----------------------|--|--|
| 1-1 | Name:                              | Jason Carroll   |                      |  |  |
| 1-2 | Title:                             | Accountant for the District   |                      |  |  |
| 1-3 | Firm (if applicable):              | Clifton Gunderson LLP   | lifton Gunderson LLP |  |  |
| 1-4 | Address:                           | ess: 8390 E. Crescent Parkway, Suite 600, Greenwood Village, CO 80111   |                      |  |  |
| 1-5 | Telephone Number:                  | nber: 303-779-5710  |                      |  |  |
| 1-6 | Date Prepared:                     | March 1, 2011   |                      |  |  |
| 1-7 | Preparer Signature                 | (Required): SEE ACCOUNTANT'S COMPILATIO   | N REPORT             |  |  |
|     |                                    | es this form must be skilled in governmental accounting.<br>g sufficient knowledge of governmental accounting to<br>prm.) | Chec<br>Yes          |  |  |
| 1-8 | Are you skilled in govern          | nental accounting? If no, this exemption will be rejected.  | X                    |  |  |

|       | PART 2 - REVENUE   |          |           |
|-------|--|----------|-----------|
|       | REVENUE: All revenues for all funds must be reflected in this section including proceeds<br>building, and equipment and proceeds from debt or lease transactions. Financial information of the proceeds from the section of the proceed o |          |           |
| Line# | Description  | (Om      | it cents) |
| 2-1   | Taxes: Property  | \$       | -         |
| 2-2   | Specific Ownership   | \$       | -         |
| 2-3   | Sales and Use  | \$       | -         |
| 2-4   | Other (specify):   | \$       | -         |
| 2-5   | Licenses and permits   | \$       | -         |
| 2-6   | Intergovernmental: Grants  | \$       | -         |
| 2-7   | Conservation Trust Funds (Lottery)   | \$       | -         |
| 2-8   | Highway Users Tax Funds (HUTF)   | \$       |           |
| 2-9   | Other (specify):   | \$       | -         |
| 2-10  | Charges for services   | \$       | -         |
| 2-11  | Fines and forfeits   | \$       | -         |
| 2-12  | Special assessments  | \$       | -         |
| 2-13  | Investment income  | \$       | 10        |
| 2-14  | Charges for utility services   | \$       | -         |
| 2-15  | Debt proceeds  | \$       | -         |
| 2-16  | Lease proceeds   | \$       | `         |
| 2-17  | Proceeds from sale of capital assets   | \$       |           |
| 2-18  | Fire and police pension  | \$       |           |
| 2-19  | Donations  | \$       | -         |
| 2-20  | Other (specify):   | \$       | -         |
| 2-21  | Developer advance  | \$       | 21,547    |
| 2-22  | Transfer from District No. 2   | \$       | 23,441    |
| 2-23  | TOTAL REVENUE all sou  | Irces \$ | 44,998    |

|       | PART 3 - EXPENDITUR   |  |           |
|-------|---|--|-----------|
|       | EXPENDITURES: All expenditures for all funds must be reflected in this se     |  |           |
|       | principal and interest payments on long-term debt. Financial information with | ill not include fund equity information. |           |
| Line# | Description   | (Om                                      | it cents) |
| 3-1   | Administrative  | \$                                       |           |
| 3-2   | Salaries  | \$                                       | -         |
| 3-3   | Payroll taxes   | \$                                       | -         |
| 3-4   | Contract services   | \$                                       | 10,05     |
| 3-5   | Employee benefits   | \$                                       | -         |
| 3-6   | Insurance   | \$                                       | 70        |
| 3-7   | Accounting and legal fees   | \$                                       | 16,054    |
| 3-8   | Repair and maintenance  | \$                                       | -         |
| 3-9   | Supplies  | \$                                       | -         |
| 3-10  | Utilities and telephone   | \$                                       | _         |
| 3-11  | Fire/Police   | \$                                       | -         |
| 3-12  | Streets and highways  | \$                                       | -         |
| 3-13  | Public health   | \$                                       | -         |
| 3-14  | Culture and recreation  | \$                                       | -         |
| 3-15  | Utility operations  | \$                                       | -         |
|       | Capital outlay  | \$                                       | -         |
| 3-17  | Debt service principal  | \$                                       | -         |
| 3-18  | Debt service interest   | \$                                       | ÷         |
| 3-19  | Contribution to pension plan  | . \$                                     |           |
| 3-20  | Contribution to FPPA  | \$                                       | -         |
| 3-21  | Other (specify):  | . \$                                     | -         |
| 3-22  | Election expense  | \$                                       | 1,34      |
| 3-23  | Miscellaneous   | \$                                       | 1,31      |
| 3-24  | Engineering   | \$                                       | 6,80      |
| 3-25  | TOTAL EXPENDITURE   | S all categories                         | 36;27     |
|       | If Total Revenue (Line 2-23) or Total Expenditures (Lin                       |  |           |

|                | PART 4 - DEBT OUTS  | TANDING, ISS   | UED AND RET    | IRED           |                 |
|----------------|---|--|----------------|----------------|-----------------|
|                | Please answer the following questions by man  | king the appropr   | iate boxes     | Yes            | 「本」 信No 書献(を)   |
| 4-1            | Does the entity have outstanding debt?  |  |                | X              |                 |
| If yes:        | Is the debt repayment schedule attached? If no, p<br>advances will be repaid as funds are availible.  | he debt repayment schedule attached? If no, please explain: Developer<br>vances will be repaid as funds are availible. |                |                |                 |
|                | Please complete the following debt schedule, if Outstanding at Issued during  |  | Retired during | Outstanding at |                 |
|                | applicable:   | end of prior year  | -              | fiscal year    | fiscal year end |
|                | General obligation bonds  | S -  | \$ -           | \$ -           | \$ -            |
|                | Revenue bonds   | \$ -   | \$ -           | \$ -           | \$ -            |
|                | Notes/loans   | \$ -   | \$ -           | \$ -           | \$ -            |
|                | Leases  | \$ -   | \$ -           | \$ -           | \$ -            |
|                | Developer Advances  | \$ 533,687   | \$ 21,547      | \$ -           | \$ 555,234      |
|                | Other (specify):  | \$ -   | \$ -           | \$ -           | \$ -            |
| 4-3<br>If yes: | Does the entity have any authorized, but unissued<br>How much?<br>Date the debt was authorized:<br>Does the entity intend to issue debt within the nex<br>How much? | \$<br>dt calendar year (2<br>\$  | ••<br>••       |                | X               |
|                | Please answer the following questions by mar  |  |                | Yes            | No              |
| 4-4<br>If yes: | Does the entity have debt that has been refinance<br>What is the amount outstanding?  | \$   |                |                |                 |
|                | Please answer the following questions by mar  | king the appropri  | ate boxes      | Yes            | No              |
| 4-5            | Does the entity have any lease agreements?  |  |                |                | X               |
| If yes:        | What is being leased?<br>What is the original date of the lease?<br>Number of years of lease?   |  |                |                |                 |
|                | Is the lease subject to annual appropriation?   |  |                |                |                 |
|                | What are the annual lease payments?   | \$   | _              |                |                 |

| PART 5 - CASH AND INVESTMENTS  |   |  |  |   |
|--|---|--|--|---|
| Please provide the entity's cash deposit and investment balances   | 1 678 <b>/</b>  | mount  | T  | otal 🖂 👘  |
| Checking Accounts  | \$  | 1,022  |  |   |
| Savings Accounts   | \$  | -  |  |   |
| Certificates of Deposit  | \$  | -  |  |   |
| Total Cash Deposits  |   |  | \$   | 1,022   |
| Investments (if investment is a mutual fund, please list underlying investments):  |   |  |  |   |
| CSAFE  | \$  | 13,105   |  |   |
| · · · ·  | \$  | -  |  |   |
|  | \$  | -  |  |   |
|  | \$  | -  |  |   |
| Total Investments  |   |  | \$   | 13,105  |
| Total Cash and Investments   |   |  | \$   | 14,127  |
| - ····   |   |  |  |   |
| Please answer the following question by marking in the appropriate box   | ¥7  | Yes  | - 連門   | <b>\o</b> , , , <b>o</b> }  |
| Are the entity's deposits in an eligible (PDPA) public depository (Sec 11-10.5-101 et seq, C.R.S.)? If no, please explain: |   | X  |  |   |
|  | Please provide the entity's cash deposit and investment balances         Checking Accounts         Savings Accounts         Certificates of Deposit         Total Cash Deposits         Investments (if investment is a mutual fund, please list underlying investments):         CSAFE         Total Investments         Total Cash and Investments         Please answer the following question by marking in the appropriate box         Are the entity's deposits in an eligible (PDPA) public depository (Sec 11-10.5-101 et | Please provide the entity's cash deposit and investment balances       Image: Comparis of the entity's cash deposit and investment balances         Checking Accounts       \$         Savings Accounts       \$         Certificates of Deposit       \$         Total Cash Deposits       \$         Investments (if investment is a mutual fund, please list underlying investments):       \$         CSAFE       \$         S       \$         Total Investments       \$         S       \$         Total Cash and Investments       \$         Please answer the following question by marking in the appropriate box       \$         Are the entity's deposits in an eligible (PDPA) public depository (Sec 11-10.5-101 et       \$ | Please provide the entity's cash deposit and investment balances       Amount         Checking Accounts       \$ 1,022         Savings Accounts       \$ -         Certificates of Deposit       \$ -         Total Cash Deposits       \$ -         Investments (if investment is a mutual fund, please list underlying investments):       \$ 13,105         CSAFE       \$ 13,105         S       -         Total Investments       \$ -         Total Cash and Investments       \$ -         Please answer the following question by marking in the appropriate box       Yes         Are the entity's deposits in an eligible (PDPA) public depository (Sec 11-10.5-101 et       X | Please provide the entity's cash deposit and investment balances       Amount       Total Checking Accounts         Checking Accounts       \$ 1,022         Savings Accounts       \$ -         Certificates of Deposit       \$ -         Total Cash Deposits       \$ -         Investments (if investment is a mutual fund, please list underlying investments):       \$ 13,105         CSAFE       \$ 13,105         S       -         S       -         S       -         S       -         S       -         S       -         Cash Deposits       \$ 13,105         Checking Accounts       \$ 13,105         Checking Accounts       \$ -         S       -         S       -         Cash and Investments       \$ -         Are the entity's deposits in an eligible (PDPA) public depository (Sec 11-10.5-101 et       X |

|         | PART 6 - CAPITAL ASSETS  |              |            |          |          |     |         |    |                    |
|---------|--|--------------|------------|----------|----------|-----|---------|----|--------------------|
| 1.195   | Please answer the following questions by   | marking in t | he appror  | oriate t | ooxes    | 1.2 | Yes     | S. | No                 |
| 6-1     |  |              |            |          |          | 1   |         |    | X                  |
| If yes: | Has the entity performed an annual inventory assets) in accordance with Section 29-1-506 |              |            |          |          |     |         |    |                    |
|         | Complete the following table: Balance -<br>Beginning of t<br>Year                        |              | ing of the | Ac       | Iditions | De  | letions |    | ce - End<br>e Year |
|         | Land   | \$           | -          | \$       | -        | \$  | -       | \$ | -                  |
|         | Buildings  | .\$          | -          | \$       | -        | \$  | -       | \$ | -                  |
|         | Machinery and equipment  | \$           | •          | \$       | -        | \$  | -       | \$ | -                  |
|         | Furniture and fixtures   | \$           | -          | \$       | -        | \$  | -       | \$ | -                  |
|         | Infrastructure   | \$           | -          | \$-      | -        | \$  | -       | \$ | -                  |
|         | Other (explain):   | \$           | -          | \$       | -        | \$  | -       | \$ | -                  |

|   | PART 7 - PENSION INFORMATION   |             |    |     |                      |  |
|---|--|-------------|----|-----|----------------------|--|
| 2<br>2<br>2<br>2<br>2<br>2<br>2<br>2<br>2<br>2<br>2<br>2<br>2<br>2<br>2<br>2<br>2<br>2<br>2 | Please answer the following questions by marking in the appro        | priate boxe | S. | Yes | No                   |  |
| 7-1   | 7-1 Does the entity have an "old hire" firemen's pension plan?       |             |    |     | X                    |  |
| 7-2   | 7-2 Does the entity have a volunteer firemen's pension plan?         |             |    |     | X                    |  |
| If yes:   | Who administers the plan?  |             |    |     |                      |  |
|   | Indicate the contributions from:                                     |             |    |     |                      |  |
|   | Tax: (Property, SO, Sales, etc)                                      | \$          | -  |     |                      |  |
|   | State Contribution Amount  | \$          | -  |     |                      |  |
|   | Other: (Gifts, Donations, etc)                                       | \$          | -  |     |                      |  |
|   | What is the monthly benefit paid for 20 years of service per retiree | \$          | -  |     | CARDA CONCERCINCTURE |  |
|   | as of Jan 1st?   | 1           |    |     |                      |  |

|          | PART 8 - BUDGET INFORMATION                                     |               |                                |     |       |  |  |
|----------|---|---------------|--------------------------------|-----|-------|--|--|
| <u>.</u> | Please answer the following questions                           | by marking    | in the appropriate boxes       | Yes | No No |  |  |
| 8-1      | Did the entity file a 2010 budget with the E explain:           | Department of | f Local Affairs? If no, please | X   |       |  |  |
| If yes:  | Please indicate the amount appropriated for each fund for 2010: |               |                                |     |       |  |  |
| -        | Fund Name   |               | Budgeted 2010 Expenditures     |     |       |  |  |
|          | General Fund  | \$            | 40,000                         |     |       |  |  |
|          | Capital Projects Fund   | \$            | 500,000                        |     |       |  |  |
|          |   | \$            | -                              |     |       |  |  |

|     | PART 9 - TABOR   |       |    |  |  |
|-----|--|-------|----|--|--|
|     | Please answer the following question by marking in the appropriate box   | Yes 😪 | No |  |  |
| 9-1 | Is the entity in compliance with all the provisions of TABOR [State Constitution Article X, Section 20 (5)]? If no, please explain:  | ×     |    |  |  |
|     | Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3% emergency reserve requirement. All governments should determine if they meet this requirement of TABOR. |       |    |  |  |

|         | PART 10 - GENERAL INFORMATION  |     |            |  |
|---------|--|-----|------------|--|
|         | Please answer the following questions by marking in the appropriate boxes  | Yes | No         |  |
|         | Is the entity a newly formed governmental entity?  |     | X          |  |
| If yes: | Date of formation:   |     |            |  |
| 10-2    | Is the entity a metropolitan district?   | X   |            |  |
| 10-3    | Please indicate what services the entity provides: Financing for sanitation, water, streets, traffic & safety controls, parks & recreation, transportation, television relay & translation, mosquito control, and fire protection improvements and facilities. |     |            |  |
| 10-4    | Does the entity have an agreeement with another government to provide services?  | X   |            |  |
| If yes: | List the name of the other government entity and the services provided: 1)Town of<br>Castle Rock "Fire Protection and Emergency Response" IGA. 2) Crowfoot Valley<br>Ranch MD No. 2 pays costs to construct, operate and maintain improvements.                |     |            |  |
| 10-5    | Has the district filed a <i>Title 32</i> , <i>Article 1 Special District Notice of Inactive Status</i> during the year? (Applicable to Title 32 Special Districts only, pursuant to Section 32-1-103 (9.3); 32-1-104 (3), C.R.S.)                              | Yes | - No - N/A |  |
| If yes: | Date Filed:  |     |            |  |

|   | PART 11 - GOVERNING BODY APPROVAL  |                      |  |  |  |  |  |  |
|---|--|----------------------|--|--|--|--|--|--|
|   | <ul> <li>We, the undersigned, certify that this Application for Exemption from Audit has been:</li> <li>Prepared consistent with Section 29-1-604, C.R.S., which states that an Application with revenues and expenditures of \$100,000 or less must be prepared by a person skilled in governmental accounting;</li> <li>Completed to the best of our knowledge and is accurate and true;</li> <li>Personally reviewed and approved by a majority of the governing body.</li> <li>Note: Please list all current members of the governing body. Original signatures must be provided for a majority of the governing body if the application is mailed, or a resolution may be provided in lieu of original signatures. (Please sign using blue ink.)</li> </ul> |                      |  |  |  |  |  |  |
|   | Name (print names of all current members of the governing body)  | Date Term<br>Expires | Original Signature (unless resolution is attached) |  |  |  |  |  |
| 1 | John R. Waggoner   | May 2014             | (AAA)  |  |  |  |  |  |
| 2 | Tim Bertoch  | May 2012             | Bart   |  |  |  |  |  |
| 3 | Donald E. Hunt   | May 2014             |  |  |  |  |  |  |
| 4 | J. Eric Eckberg  | May 2012             | y en   |  |  |  |  |  |
| 5 | Corinne A. Brown   | May 2014             |  |  |  |  |  |  |
| 6 |  |                      |  |  |  |  |  |  |
| 7 |  |                      |  |  |  |  |  |  |



## **Accountant's Compilation Report**

Board of Directors Crowfoot Valley Ranch Metropolitan District No. 1 Douglas County, Colorado

We have compiled the Application for Exemption from Audit of Crowfoot Valley Ranch Metropolitan District No. 1 as of and for the year ended December 31, 2010, included in the accompanying prescribed form. Our compilation is limited to presenting, in the form prescribed by the Colorado State Auditor's Office, information that is the representation of management. We have not audited or reviewed the accompanying Application for Exemption from Audit and, accordingly, do not express an opinion or provide any assurance about whether the Application for Exemption from Audit is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the Application for Exemption from Audit in accordance with accounting principles generally accepted in the United States of America, and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the Application for Exemption from Audit.

Our responsibility is to conduct the compilation of the Application for Exemption from Audit in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information within the Application for Exemption from Audit without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the Application for Exemption from Audit.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado State Auditor's Office, which differ from accounting principles generally accepted in the United States of America. This report is intended solely for the information and use of the Colorado State Auditor's Office and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to Crowfoot Valley Ranch Metropolitan District No. 1.

Clifton Sunderson LLP

Greenwood Village, Colorado March 1, 2011

