

**CROWFOOT VALLEY RANCH METROPOLITAN DISTRICT NO. 1**

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Lakewood, Colorado 80228-1898  
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<https://crowfootmd1-2.colorado.gov>

**NOTICE OF A REGULAR MEETING AND AGENDA**

**Board of Directors:**

Chad Murphy  
Richard Cross  
Ryan D. Marsh  
Collier Bailey  
**VACANT**  
Ann E. Finn

**Office:**

President  
Treasurer  
Assistant Secretary  
Assistant Secretary  
  
Secretary

**Term/Expires:**

2025/May 2025  
2023/May 2023  
2025/May 2025  
2025/May 2025  
2023/May 2023

DATE: December 5, 2022

TIME: 1:00 p.m.

**LOCATION:** Zoom and in person at the Castle Pines Library, The Loft, 360 Village Square Lane, Castle Pines, CO 80108.

*This meeting will be held via Zoom Meeting and can be joined through the directions below:*

Join Zoom Meeting

<https://us02web.zoom.us/j/89598386053?pwd=dmN5UHpFOXJ6akc1WkE3SzFEaU5yUT09>

Meeting ID: 895 9838 6053

Passcode: 208458

One tap mobile

+16699006833,,89598386053#,,,208458# US (San Jose)

**I. ADMINISTRATIVE MATTERS**

A. Disclosure of Potential Conflicts of Interest.

B. Approve Agenda; confirm location of the meeting.

**II. CONSENT AGENDA** – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Discuss results of the May 3, 2022 Election (enclosure).
- Acknowledge resignation of Mitchell Peterson from the Board of Directors, effective March, 2022.
- Review and approve the Minutes of the December 6, 2021 Special Meeting (enclosure).

A. Consider appointment to fill a vacancy on the Board of Directors. Administer Oath of Office (Notice of Vacancy published May 12, 2022).

B. Consider appointment of Officers:

President \_\_\_\_\_

Treasurer \_\_\_\_\_

Secretary \_\_\_\_\_

Asst. Secretary \_\_\_\_\_

Asst. Secretary \_\_\_\_\_

Asst. Secretary \_\_\_\_\_

C. Review and consider adoption of Resolution No. 2022-12-01; 2023 Annual Administrative Resolution (to be distributed).

D. Discuss process for executing District documents. Authorize purchase of DocuSign (enclosure).

**III. PUBLIC COMMENTS**

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.

**IV. FINANCIAL MATTERS**

A. Review and ratify approval of payment of claims for the following periods (enclosures).

Fund	Period ending Dec. 01, 2021	Period ending Jan. 01, 2022	Period ending Feb. 01, 2022	Period ending March 01, 2022
General	\$ 11,126.42	\$ 4,551.00	\$ 32,935.76	\$ 7,660.69
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-

Capital	\$ 2,622.55	\$ 293,953.99	\$ 6,594.42	\$ 487,043.04
<b>Total</b>	<b>\$ 13,748.97</b>	<b>\$ 298,504.99</b>	<b>\$ 39,530.18</b>	<b>\$ 494,703.73</b>
Fund	Period ending April. 01, 2022 special payment	Period ending April 1, 2022	Period ending May. 01, 2022	Period ending June. 01, 2022 special payment
General	\$ -0-	\$ 11,208.94	\$ 7,137.19	\$ -0-
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ 41,250.00	\$ -0-	\$ 116,928.19	\$ 1,650.00
<b>Total</b>	<b>\$ 41,250.00</b>	<b>\$ 11,208.94</b>	<b>\$ 124,065.87</b>	<b>\$ 1,650.00</b>
	Period ending June. 01, 2022	Period ending July. 01, 2022	Period ending Aug. 01, 2022	Period ending Sept. 01, 2022
	\$ 4,286.63	\$ 7,765.30	\$ 24,761.69	\$ 11,530.56
	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	\$ -0-	\$ 2,268.94	\$ 76,770.71	\$ -0-
	<b>\$ 4,286.63</b>	<b>\$ 10,034.24</b>	<b>\$ 101,532.40</b>	<b>\$ 11,530.56</b>
	Period ending Oct. 01, 2022	Period ending Nov. 01, 2022		
	\$ 12,299.96	\$ 21,610.60		
	\$ -0-	\$ -0-		
	\$ -0-	\$ 86,000.88		
	<b>\$ 12,299.96</b>	<b>\$ 107,611.48</b>		

- B. Review and accept unaudited financial statements through the period ending \_\_\_\_\_, 2022 and cash position statement dated \_\_\_\_\_, 2022 and updated \_\_\_\_\_, 2022 (to be distributed).
- C. Review and Ratify approval of 2022 Audit and Authorize Execution of Representations Letter (to be distributed).
- D. Conduct Public Hearing to consider Amendment to 2022 Budget and consider adoption of Resolution to Amend the 2022 Budget and Appropriate Expenditures.
- E. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-12-\_\_\_; Resolution to Adopt the 2023 Budget, Set Mill Levies and Appropriate Sums of Money (enclosures – preliminary AV, draft 2023 Budget, and Resolution).
- F. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
- G. Consider appointment of District Accountant to prepare the 2024 Budget and set budget hearing.
- H. Discuss and consider approval of a 2023 Scope of Work between the District and CliftonLarsonAllen LLP (enclosure).

V. LEGAL MATTERS

- A. Consider adoption of Resolution No. 2022-12-\_\_\_ Calling for the 2023a Regular Election and Appointing Designated Election Official for Directors on May 2, 2023, appointing the DEO and authorizing the Designated Election Official to perform all tasks required for the conduct of a mail ballot election. Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions (to be distributed).
- B. Consider adoption of adoption of Resolution No. 2022-12-\_\_\_ Designating Location to Post Notice (to be distributed).
- C. Consider adoption of Resolution No. 2022-12-\_\_\_ Designating Location of Regular and Special Meetings (to be distributed).
- D. Review and consider approval of the Second Amendment To District Facilities Agreement between Crowfoot Metropolitan Districts Nos. 1 and 2 (to be distributed).

VI. CAPITAL IMPROVEMENT MATTERS

- A. Review and consider adoption of Resolution Accepting Engineer's Report and Certification No. 3, dated June 17, 2022 and Requesting Requisition of Funds (enclosure).
- B. Discuss status of the Canyons FIA – Onsite Project.
  - 1. Ratify approval of Change Order Nos. 1-74, totaling \$4,222,394.75.
- C. Review and ratify approval of Construction Agreement between the District and Iron Woman

Construction and Environmental Services LLC (enclosure).

D. Discuss status of construction and capital improvements for 2023.

VII. OPERATION AND MAINTENANCE

A. Review and consider approval of a proposal for pest control services (enclosures).

B. Discuss operation and maintenance services for 2023.

VIII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2022.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.