

NOTICE OF SPECIAL MEETING OF THE BOARD OF DIRECTORS OF CROWFOOT VALLEY RANCH METROPOLITAN DISTRICT NO. 1

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors (the “Board”) of the Crowfoot Valley Ranch Metropolitan District No. 1 (the “District”), Douglas County, Colorado, will be held on Monday, December 5, 2022, at 1:00 p.m. The meeting will be held at the Castle Pines Library, The Loft, 360 Village Square Lane, Castle Pines, Colorado, and virtually via Zoom, <https://us02web.zoom.us/j/89598386053?pwd=dmN5UHpFOXJ6akc1WkE3SzFEaUxyUT09>, also made available via teleconference by dialing 669-900-6833 and using Meeting ID: 895 9838 6053 and Passcode: 208458.

The Board will also take up such other business as may be before the Board. The meeting is open to the public.

This notice is given by order of the Board.

CROWFOOT VALLEY RANCH
METROPOLITAN DISTRICT NO. 1

By: /s/ Chad Murphy
Chair

AGENDA

- I. ADMINISTRATIVE MATTERS
 - A. Disclosure of Potential Conflicts of Interest.
 - B. Approve Agenda; confirm location of the meeting.
- II. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.
 - Discuss results of the May 3, 2022 Election.
 - Acknowledge resignation of Mitchell Peterson from the Board of Directors, effective March, 2022.
 - Review and approve the Minutes of the December 6, 2021 Special Meeting.
- A. Consider appointment to fill a vacancy on the Board of Directors. Administer Oath of Office (Notice of Vacancy published May 12, 2022).
- B. Consider election of Board Officers.
- C. Discuss scheduling regular meetings for 2023.
- D. Discuss process for executing District documents. Authorize purchase of DocuSign (enclosure).
- III. PUBLIC COMMENTS
 - A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
- IV. FINANCIAL MATTERS
 - A. Review and ratify approval of payment of claims.
 - B. Review and accept unaudited financial statements.
 - C. Review and Ratify approval of 2022 Audit and Authorize Execution of

- Representations Letter.
- D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget, Set Mill Levies and Appropriate Sums of Money.
- E. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
- F. Consider appointment of District Accountant to prepare the 2024 Budget and set budget hearing.
- G. Discuss and consider approval of a 2023 Scope of Work between the District and CliftonLarsonAllen LLP.
- V. LEGAL MATTERS
 - A. Review and consider adoption of 2023 Annual Administrative Resolution.
 - B. Consider adoption of Resolution Calling for the 2023 Regular Election and Appointing Designated Election Official for Directors on May 2, 2023, appointing the DEO and authorizing the Designated Election Official to perform all tasks required for the conduct of a mail ballot election. Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
 - C. Consider adoption of adoption of Resolution Designating Location to Post Notice.
 - D. Consider adoption of Resolution Designating Location of Regular and Special Meetings.
 - E. Consider adoption of Resolution Determining Not to Provide Workers' Compensation Insurance Coverage for Noncompensated Members of the Board of Directors.
 - F. Review and consider approval of the Second Amendment To District Facilities Agreement between Crowfoot Metropolitan Districts Nos. 1 and 2 .
- VI. CAPITAL IMPROVEMENT MATTERS
 - A. Review and approve Resolution Accepting Engineer's Report and Certification No. 3, dated June 17, 2022 and Requesting Requisition of Funds.
 - B. Discuss status of the Canyons F1A – Onsite Project.
 - 1. Ratify approval of Change Order Nos. 1-74, totaling \$4,222,394.75.
 - C. Review and ratify approval of Construction Agreement between the District and Iron Woman Construction and Environmental Services LLC.
 - D. Discuss status of construction and capital improvements for 2023.
- VII. OPERATION AND MAINTENANCE
 - A. Discuss the pocket gopher infestation.
 - B. Discuss operation and maintenance services for 2023.